Activating your Whitman Account

>New Students, Faculty, or Staff

If you are a new student, faculty, or staff you must activate your campus account before you can access your Whitman email or the campus network.

To Activate your Account:

1. Make sure that you have your Whitman ID number:
   - **New Students** - Your Whitman ID Number was printed on the front of your New Student Orientation booklet.
   - **Faculty** - Contact the Dean of Faculty office.
   - **Staff** - Contact Human Resources for your ID Number.  
   Your ID number is also printed under your name on your Whitman ID card.
2. Go to any computer connected to the Internet, open a web browser, go to [https://rs.whitman.edu/activate](https://rs.whitman.edu/activate) and follow the instructions.

Important Notes

- Go slowly through the activation process, and read everything carefully. You are responsible for being aware of and understanding the policies and guidelines you are agreeing to abide by.
- You will see your password only once for security reasons. If you go past it, clicking the back button will not display your password again.
- Your password is case sensitive and should you choose to write it down, make absolutely sure it is kept in a safe place where you can find it easily, and change it to something unique at your first opportunity.
- If you have any issues activating your account, please contact the WCTS Help Desk for assistance. (509-527-4976 or email helpdesk@whitman.edu)

*Continuing* Students, Faculty, or Staff

If you are a student, faculty, or staff member who has left Whitman and then returned, your account, including your previous password, will be re-enabled. If you have forgotten your password, please contact the WCTS Helpdesk at 509-527-4976 or helpdesk@whitman.edu.

Related articles

- Guest Accounts
- Activating your Whitman Account
- New Students