

Switching between camera shots



Changing shots between cameras is accomplished in Zoom (or a different video conferencing application-- a similar procedure will apply in other conferencing applications).

Step 1: Check the cameras. Are they on?

If they're not, Zoom won't see them.

- **The Meeting OWL** should always be on, so long as it is plugged in. Learn more about the Meeting OWL used in a [hyflex teaching scenario](#) or [online synchronous teaching scenario](#).
- **The AViPAS PTZ camera** has a small green light that is illuminated on its base. If you don't see that light on, turn the camera on with either the touchscreen or the remote control (as provided). [Learn more about the AViPAS camera](#).
- **The AVer document camera's** power is always on, so long as its cable is plugged in. [Learn more about the AVer document camera](#).

Step 2: Choose your desired camera inside of Zoom

In Zoom, to switch cameras in Zoom during a session, click on the circumflex next to the camera icon in the lower left portion of the meeting controls toolbar. This brings up a pop up menu:

Your actual menu may vary slightly than the one pictured here.

In the resulting menu, under Select a Camera, select the camera you want to switch to.

Want a faster, easier way to switch cameras in Zoom?

Press the following keyboard shortcut:

- Windows: **Alt + N**
- Mac: **Command()+Shift+N**

Note: You may need to press this key combination more than once to get to the camera you want to use.

Need Help?

[Here's how to get it.](#)