

Knowledge Base Articles for Whitman College Faculty

Use the links below to access Whitman College Knowledge Base articles on topics related to online, hybrid, and in-person instruction.

Upgraded smart classrooms: ready for in-person, hybrid, and online teaching and learning

- [Smart classroom technology how-tos](#): Your gateway to instructions and tips on using smart classroom technology.
- Canvas-specific pedagogical tips for teaching online and hybrid/hyflex courses can be found on the [Online Teaching and Learning Resources for Faculty Canvas site](#)

Video for instruction and office hours

- Videoconferencing - For holding real time (synchronous) instruction and office hours
 - [Zoom: start here](#)
 - [Google Meet vs Zoom for Videoconferencing - feature lists](#)
- Screencasting - Making a video of your computer screen
[Recording your Screen for Online Instruction](#)
- Adding accessibility to your online instruction videos and lectures
[Video transcription, closed captions, and subtitles](#)
- [Sharing videos with your students: YouTube? Google Drive? Canvas?](#)
- **More resources** on using video are available on the Online Teaching and Learning site for faculty found in [Canvas](#).

Storing documents and videos related to online instruction

- [Whitman College Guidelines for Online/Cloud Storage](#)
- [Sharing videos with your students: YouTube? Google Drive? Canvas?](#)
- **More resources** on how to make documents and videos available for students can be found on the Online Teaching and Learning site for faculty found in [Canvas](#).

Your workspace, your computer

- **Information on setting up your work from home office station**
[Whitman College Work From Home Info](#)
- **Keeping Windows (Dell) computers updated- must be done by the user when working off-campus**
[Manually update Windows computers](#)

Student access to your courses and to technology

- [FAQ on the August 2020 student technology survey](#)
(FAQ created by AITAG)
- [Students in China and WhitMail, GSuite \(Google Docs, Drive, etc\), and videos](#)

More questions?

If you have further questions about working with online instruction tools or software, please contact us!

Whitman College Technology Services Help Desk Page: <https://www.whitman.edu/technology-services>

Additional resources can be found at the [Whitman College Coronavirus FAQs page](#)